

KARNS CITY AREA SCHOOL DISTRICT  
SAFETY COMMITTEE MEETING MINUTES  
FEBRUARY 21, 2018  
10:00 A.M.  
ANNUAL TRAINING

MEMBERS PRESENT

Steve Andreassi, Maintenance Supervisor  
Ed Conto, Principal  
Deana Turner, Business Manager  
Eric Fritch, Teacher  
Kyle Hasychak, Maintenance  
Peggy McElravy, Cafeteria  
Heather Christie, Secretary

VISITORS PRESENT

Tom Horner, Safety Training

**1. Call to order**

The meeting was called to order by Steve Andreassi at 10:10 a.m.

**2. Reading and approval of minutes of previous meeting**

On motion by Eric Fritch and seconded by Kyle Hayschak the minutes of the January 24, 2018 meeting were approved on a unanimous roll call vote.

**3. Unresolved old business, action list from previous meeting (if any)**

The updating of the rolling action list is current.

At KCHS, a safety issues was brought up about changing damaged stair treads in the Jr. High stairwell, on 2/16 we replaced all three.

**4. Review of written employee accident investigation reports**

One slip and fall of a teacher at the elementary at the modular entrance (no missed time)  
One vehicle accident (school owned maintenance) backed into school employee (personal)

**5. Review of safety inspection reports**

None

**6. Review of safety suggestions and complaints**

None

**7. Review of safety training and education**

Tom Horner was present at this meeting to do our annual training session for our safety committee.

**8. Review of newly implemented safety equipment and health and safety procedures**

None

**9. Review of job related injury and illness trends and rates, and the cost of job-related injuries and illnesses**

None

**10. Review of insurance company loss control recommendations**

Some suggestions were made by Mr. Horner about loss control.

**11. Other new business**

Talked with Tom Horner about future training for the custodial, maintenance and cafeteria staff.

**12. Recommendations to management**

None.

**13. Assignment of follow-up responsibility**

None.

**14. (Annual item) Evaluation of the overall safety program and recommendations for improvement**

None.

**15. (Annual item) Approval of workplace safety inspection schedule for the upcoming year**

None.

**Date and time of next meetings:**

March 21st @ 10:00 a.m. at KC room 103.

April 18<sup>th</sup> @ Sugarcreek elementary for outside inspection.

**ADJOURNMENT**

On motion by Heather Christie and seconded by Peggy McElravy, the meeting was adjourned at 11:00 A.M.

Respectfully submitted,

By: \_\_\_\_\_  
Heather Christie