KARNS CITY AREA SCHOOL DISTRICT
SAFETY COMMITTEE MEETING MINUTES
NOVEMBER 25, 2015
10:00 A.M.
KARNS CITY HIGH SCHOOL

MEMBERS PRESENT   VISITORS PRESENT
Steve Andreassi, Maintenance Supervisor
Eric Fritch, Teacher
Peggy McElravy, Food Service
Vicki Steiner, Secretary

1. **Call to order**

   The meeting was called to order by Steve Andreassi

2. **Reading and approval of minutes of previous meeting**

   On motion by Eric Fritch and seconded by Peggy McElravy the minutes of the
   November 19, 2015 meeting were approved on a unanimous roll call vote

3. **Unresolved old business, action list from previous meeting (if any)**

   Broken floor tile at Chicora Elementary needs replaced
   Handicap railing at Chicora Elementary needs fixed

4. **Review of written employee accident investigation reports**

   None

5. **Review of safety inspection reports**

   None

6. **Review of safety suggestions and complaints**

   None

7. **Review of safety training and education**

   In the process of scheduling our 2016 Annual Training with our Arthur J. Gallagher Risk
   Management Services consultant

8. **Review of newly implemented safety equipment and health and safety procedures**

   None

9. **Review of job related injury and illness trends and rates, and the cost of job-related injuries and illnesses**

   None

10. **Review of insurance company loss control recommendations**

    None

11. **Other new business**

    Organizing a Safety Team that would consist of personnel from all three buildings
    Block off outside stairwells to make students use sidewalk during the winter months

12. **Recommendations to management**

    See Rolling Agenda Action List

13. **Assignment of follow-up responsibility**

    See Rolling Agenda Action List

14. **(Annual item) Evaluation of the overall safety program and recommendations for improvement**

    None

15. **(Annual item) Approval of workplace safety inspection schedule for the upcoming year**

    Date and time of next meetings:

    December 2, 2015   10:00 AM   KCHS – Inside Inspection
    December 16, 2015   10:00 AM   Karns City High School – Room 103

ADJOURNMENT

On motion by Vicki Steiner and seconded by Eric Fritch, the meeting was adjourned at 10:20 A.M.

                              Respectfully submitted,

          By: _____
                        Vicki Steiner