

**KARNS CITY AREA SCHOOL DISTRICT  
BOARD ACTION**

*August 13, 2018*

**APPROVED MINUTES:**

--Approved minutes of the July 23, 2018, regular meeting.

**PUBLIC TO BE HEARD:**

--None.

**BOARD LIAISON**

**CAFETERIA LIAISON**

--Approved Cafeteria financial statement, as submitted.

--Approved Cafeteria bills, as submitted.

--Approved the agreement between Cybersoft PrimeroEdge and the Karns City Area School District for PrimeroEdge Software for the 2018-2019 school year at a cost of \$3,465.00, as submitted.

**ATHLETICS LIAISON**

--No Report.

**TRANSPORTATION LIAISON**

--Approved the list of bus drivers submitted by Shriver Bus Company for the 2018-2019 school year.

--Approved the list of buses/equipment submitted by Shriver Bus Company for the 2018-2019.

--Approved bus routes and special auxiliary runs for the 2018-2019 school year, as submitted.

**BUILDING AND GROUNDS LIAISON**

--Approved request for Use of Facilities, as submitted.

--Approved ratifying awarding the job of painting the Jr./Sr. High School Gymnasium walls to Marra Brothers Contracting, at a cost not to exceed \$16,680, as submitted.

**STUDENT ACTIVITIES LIAISON**

--Approved the following Peer Leadership activities tentatively scheduled for the following dates, as submitted:

8th Grade Day – September (TBD) 2018

Big Gremlin/Little Gremlin Bowling – November (TBD) 2018

Big Gremlin/Little Gremlin Bowling - February (TBD) 2019

\*Peer Leadership **Overnight** Retreat – September 16 & 17, 2018

\*Peer Leadership **Overnight** Retreat – April 28 & 29, 2019

\**Facility for events – Seneca Hills Bible Camp & Retreat Center, Polk, PA*

## CURRICULUM LIAISON

--Approved the list of education placements of students\* for appropriate educational programs (entails tuition and transportation costs):

	<u># Students</u>
St. Stephens Academy	4
Glade Run Transition Program	2
Children's Institute	1
PA Western School for Blind	1
Riverview Intermediate Unit 6	1

*\*Subject to change throughout the year as needed*

- Approved second read of Chapter 339, Karns City Area School District K-12 Comprehensive Counseling Program, as submitted.
- Approved the Dual Enrollment Agreement between Karns City Area School District and Indiana University of Pennsylvania, as submitted.
- Approved the service agreement between Karns City Area School District and Family Pathways for the 2018-2019 school year, as submitted.
- Approved the renewal of PA web-based IEPWriter, with the Bridge to Tyler SIS at a cost not to exceed \$3,897.00, as submitted.
- Approved the Memorandum of Understanding between Karns City Area School District and Riverview Intermediate Unit #6 for the 2018-2019 school year, as submitted.
- Approved the Karns City Area School District Elementary School Parent/Student Handbook last revised 08/02/2018, as submitted.
- Approved the Karns City Area School District Jr./Sr. High School Parent/Student Handbook for the 2018-2019 school year, as submitted.
- Approved Sub-grant agreement IDEA-Section 619 (CFDA #84.173) for implementation of Individuals with Disabilities Act, between Karns City Area School District and the Midwestern Intermediate Unit IV, as submitted.
- Approved Sub-grant contract IDEA-B (Section 611 Project #062-18-0004; CFDA #84.027) for implementation of the Individuals with Disabilities Education Act between Karns City Area School District and the Midwestern Intermediate Unity IV, as submitted.

## POLICY LIAISON

--No Report.

## FINANCE LIAISON

- Approved General Fund Bills, as submitted.
- Approved Treasurer's Report, as submitted.
- Approved Student Activity Fund Report, as submitted.

## PERSONNEL LIAISON

- Approved addition(s)/deletion(s) to the Substitute List, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, and Act 168 as submitted.
  - Add – Ms. Olivia Terwilliger, Substitute Special Education Teacher
  - Add – Mr. Kevin Kaufman, Substitute Athletic Trainer
  - Add – Mr. Joseph Olkowski, Substitute Paraprofessional
  - Remove – Mr. Joshua Gibson, Substitute Secondary Instructor
  - Remove – Mr. Andrew Shakely, Substitute Secondary Instructor

- Remove – Mrs. Marcy Ealy, Substitute Paraprofessional
- Remove – Mrs. Jenni Hartle, Substitute Paraprofessional
- Remove – Mrs. Debra Pezzuti, Substitute Paraprofessional
- Approved Guest Emergency Substitute Instructor(s) through the Midwestern Intermediate Unit IV for the 2018-2019 school year pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168.
  - Add- Mr. Joseph Olkowski, Emergency Permit PK-12
- Approved additions(s)/deletions(s) to the Authorized Driver List, as submitted.
  - Remove – Andrew Shakley
- Approved the Substantial Volunteer List for the 2018-2019 school year, as submitted.
- Authorized the Athletic Director to employ workers for athletic events as needed; workers to consist of current employees and/or substitutes within the district.
- Hired the following to supplemental position for the 2018-2019 school year pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as indicated:
  - Jr. High Cheerleader Coach – Ms. Heather Strohmyer
  - 2nd Assistant Girls Soccer Coach – Mr. Tyler Pollock
- Accepted the resignation of Mr. Kevin Kaufman, Assistant Athletic Trainer, effective immediately as submitted.
- Approved for the Superintendent to attend meetings as needed throughout the 2018-2019 school year that pertain to School District business. Examples of such: the Superintendents' Advisory Council meetings at MIU IV, Butler Vocational Technical School meetings, Chicora-East Brady Rotary meetings, and the Western Pennsylvania Schools Health Care Consortium meetings.
- Approved for the Director of Special Education, Mrs. Jennifer Jamison, to attend required meetings as needed throughout the 2018-2019 school year at various locations such as MIU6 (Clarion, PA), MIU4 (Grove City, PA), PaTTan (Pittsburgh, PA), Butler Career/Technical Center (Butler, PA), St. Stephens Academy (Zelienople, PA), and Jamison Hospital (New Castle, PA), as approved by the Superintendent.
- Approved for the Food Services Director to attend meetings as needed throughout the 2018-2019 school year that pertain to School District Business: Examples of such: PDE Training, PRFSD, SNAPA, and PASBO meetings, as approved by the Superintendent.
- Approved for the principals, Mr. Ed Conto, Mrs. Brenda Knoll, Mr. Shane Spack, and Mr. Michael Stimac, to attend meetings as needed throughout the 2018-2019 school year such as MIU IV and PaTTan trainings, as approved by the Superintendent.
- Approved for the Director of Business Affairs, Mrs. Deana Turner, to attend required meetings as needed throughout the 2018-2019 school year such as the Western Pennsylvania Schools Health Care Consortium meetings, Chicora-East Brady Rotary meetings, Butler County and KSAC Business Managers, and PDE/PASBO trainings, as approved by Superintendent.
- Approved for the Assistant Business Manager, Mr. David Graham, to attend meetings as needed throughout the 2018-2019 school year such as the Western Pennsylvania Schools Health Care Consortium meetings, as approved by Superintendent.
- Approved the School Nutrition Association (SNA) Membership for Mrs. Michele Merchant, Food Services Director at a cost of \$146.25 (no increase from 2017-2018).
- Hired Mrs. Tammie Cramer as a Part-time Paraprofessional at a rate of \$11.23 per hour, per the current support staff collective bargaining agreement, effective August 23, 2018, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, Act 168.
- Hired Mrs. Tracy Kaiser as a Part-time Paraprofessional at a rate of \$11.23 per hour, per the current support staff collective bargaining agreement, effective August 23, 2018, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, Act 168.

- Authorized the administration to assign Mr. Nicholas Stockert to any elementary position that may be available for the 2018-2019 school year.
- Appointed Mr. Michael Stimac as the district's School Safety and Security Coordinator for the 2018/2019 school year under Act 44 of 2018.
- Accepted the resignation of Mrs. Debra Pezzuti, Part-time Paraprofessional, effective immediately, as submitted.
- Authorized the administration to post and advertise for the open position of Part-time Paraprofessional.

CAPITAL RESERVE

- Approved Capital Reserve Bills, as submitted.

IU-IV BOARD REPORT

- No Report.

BCAVTS REPORT

- No Report.

MISCELLANEOUS

- Approved PSBA Volunteer Accident Medical Insurance, Plan B, with a premium of \$650 for the 2018-2019 school year, as submitted.
- Approved custom development for Blackboard Export Additional File with Tyler Technologies, at a cost not to exceed \$640.00, as submitted.
- Accepted the donation of a 10'x16' wood shed with electricity, valued at approximately \$2,955.00 from the Gremlin Quarterback Club to be used for storage, as submitted.
- Approved the list of items submitted by Mr. Steve Andreassi to be of no value to the school district and authorize the administration to sell, donate, or dispose of such items.
- Authorized the Board President and the Board Secretary to sign the Deed for the Bruin Elementary School properties as submitted and approval for the solicitor to file such Deed with the appropriate entities.
- Authorized the Board President, Board Secretary, Superintendent and Solicitor to sign the needed documents to facilitate the closing of Bruin Elementary School properties and for the school district to pay any closing costs that it is responsible for in order to complete such closing.
- Approved the settlement and general release agreements between the Karns City Area School District and the following tax collectors, as submitted:

Mrs. SherylAnn Geibel	\$5,526.00
Mrs. Shelia Markel	\$ 758.00
Mrs. Peg Merryman	\$1,146.00
Mrs. Sandy Potchak	\$7,302.00
Mrs. Karen Ryan	\$ 690.00
Mrs. Joye Shumaker	\$ 600.00
Mrs. Margie Walker	\$1,800.00
Mrs. Marilyn Wilson	\$ 800.00

ADJOURNMENT

- The meeting adjourned at 8:47 p.m.

**POSTING**

**TO:** Staff

**FROM:** Mr. Eric D. Ritzert  
Superintendent

**DATE:** August 14, 2018

**SUBJECT:** Posting of Vacancy

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The Karns City Board, at its meeting of August 13, 2018, authorized the Administration to post the following vacancy:

Part-time Paraprofessional

If you are interested in applying for this position, please do so in writing to the District Office by August 29, 2018.