

**KARNS CITY AREA SCHOOL DISTRICT
BOARD ACTION**

May 14, 2018

APPROVED MINUTES:

--Approved minutes of the April 23, 2018 regular meeting.

STUDENT REPRESENTATIVE REPORT:

--Miss Livia Andreassi advised there will be one final blood drive this month. Additionally, Student Council is organizing a “fun day” to be held on May 25 to reward students for all of their hard work this year.

PUBLIC TO BE HEARD:

--Ms. Rozina McCanna addressed the board regarding a third school counselor.

--Ms. Madison Eyth & Mr. Caleb Sapp addressed the board regarding Jesus B4, youth ministry.

BOARD LIAISON:

CAFETERIA LIAISON

--Approved Cafeteria Financial Statement, as submitted.

--Approved Cafeteria Bills, as submitted.

--Approved breakfast and lunch prices for the 2018-2019 school year, as follows:

Elementary Breakfast:	\$1.20	Secondary Breakfast:	\$1.20
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Adult Breakfast:	\$1.70		
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Elementary Lunch:	\$2.25	Secondary Lunch:	\$2.45
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Adult Lunch:	\$3.35		
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(Lunch pricing reflects a \$ 0.10 increase over last year)

--Authorized the Administration to bid for Milk Products for the 2018-2019 school year.

ATHLETICS LIAISON

--No Report.

TRANSPORTATION LIAISON

--Approved addition(s) to the bus driver list submitted by Shriver Bus Contracting Services for the 2017-2018 school year, as submitted:

Mr. John Stewart

Ms. Joanne Leone

Mr. Ronald Fiscus

--Approved the agreement between the Karns City Area School District and Shriver Contract Services, Inc. to provide camera systems in all buses, as submitted and subject to the solicitor's review.

BUILDING AND GROUNDS LIAISON

- Approved requests for Use of School Facilities, as submitted.
 - Approved the purchase of the scoreboard for the High School gymnasium from DeMans Team Sports under COSTARS #032-002, at a cost not to exceed \$20,950, as submitted and with \$11,500 of the expense paid for with a donation from Nextier Bank.
 - Approved the purchase of basketball hoops & backboard, from Knight Athletics under COSTARS #014-117, at a cost not to exceed \$36,503, as submitted.
 - Approved the purchase of batting cage from Knight Athletics under COSTARS # 014-117, at a cost not to exceed \$7,245, as submitted.
 - Approved the purchase of the gym divider curtain from Knight Athletics under COSTARS#014-117, at a cost not to exceed \$12,405, as submitted.
- All subject to solicitor's approval and verification of COSTARS contract.
- Approved the purchase of scorer's table and logo folding chairs from C. M. Eichenlaub Co. under COSTARS #014-090, at a cost not to exceed \$7,270, as submitted.

STUDENT ACTIVITIES LIAISON

- Approved Field Trips, as submitted.
- Approved Scholarship Recipients to be recognized at graduation, as submitted
 - NORTHEAST BUTLER COUNTY MEDICAL CENTER SCHOLARSHIP
 - This selection is based on QPA, Class Rank, SAT Score, Attendance, School Activities, Financial Need and Essay.*
 - *(Selections made public at graduation)
- Approved Elementary PTOs to hold annual walk-a-thons as scheduled by building principals.
- Approved Mrs. Susan Evans, Foreign Language Instructor and students to take a trip to Europe (Germany, Switzerland and Italy or Germany, France and Spain) in the summer of 2019 at no cost to the district, as submitted and pending any travel alerts at the time of travel.

CURRICULUM AND TEXTBOOKS LIAISON

- Approved the purchase of Cengage Learning, Statistics: Learning from Data, Peck/Short 2nd Edition for the 2018-2019 school year at a total cost not to exceed \$11,103.75, as submitted.
- Approved the Academic Tutoring Service Agreement between Karns City Area School District and EI US, LLC, for the period of January 23, 2018 – June 20, 2018, as submitted and subject to the solicitor's review.
- Approved the Memorandum of Understanding between Karns City Area School District and MIU-IV for Continuum of Instructional Programs/Services with an anticipated cost of \$14,365 for 2017-2018 school year, as submitted.
- Approved the High School Summer School Registration form and a fee of \$195 per course, as submitted.
- Approved the agreement between Karns City Area School District and BHS Family Services for collaborative treatment of mutual clients, as submitted and subject to solicitor's review.

- Approved the agreement between Karns City Area School District and Cray Youth and Family Services, Inc., as submitted and subject to the solicitor's review.
- Approved the agreement between Karns City Area School District and The Children's Institute of Pittsburgh, as submitted and subject to the solicitor's review.
- Approved the agreement between Karns City Area School District and Epic Health Services, Inc. to provide private duty nursing services to students, as submitted and subject to the solicitor's review.
- Approved the agreement between Karns City Area School District and EduLink, Inc. for COMPLY, with a cost not to exceed \$5,406 as submitted and subject to the solicitor's review.
- Approved the Student Assistance Program Agreement between Karns City Area School District and Butler County Human Resource Center for Community Resources for fiscal year 2018-2019, as submitted

POLICY LIAISON

- Approved the second and final read of revised policy #105 – Curriculum, as submitted.
- Approved the second and final read of revised policy #138 – Language Instruction Educational Program for English Learners, as submitted.
- Approved the second and final read of revised policy #239 – Foreign Exchange Students, as submitted.
- Approved the first read of revised attachments to policy #227 – Controlled Substances/Paraphernalia, as submitted.

FINANCE LIAISON

- Approved General Fund Bills, as submitted.
- Approved Treasurer Report, as submitted.
- Approved Student Activity Fund Report, as submitted.
- Approved 2018-2019 Preliminary Final Budget with estimated revenue and expenditures in the amount of \$23,681,656, as submitted.
- Approved to re-enact the following taxes:
 - A. Per Capita. \$5.00 Tax under Act 679. The Resolution imposing a five dollar (\$5.00) per capita on each resident over 18 years of age in the Karns City Area School District be re-enacted, levied under Act 679 of the school code
 - B. Per Capita. \$5.00 Tax under Act 511. The Resolution imposing a five dollar (\$5.00) per capita under Act 511 upon all residents over the age of 18 in the Karns City Area School District be re-enacted
 - C. Earned Income Tax: The ½% income tax levied under Act 511 re-enacted without change
 - D. Local Services Tax \$5.00: The Resolution under Act 511 levying a tax in the amount of five dollars (\$5.00) upon the privilege of engaging in an occupation within the Karns City Area School District be re-enacted without change

- E. 1% Real Estate Transfer Tax: The Resolution imposing 1% tax on the transfer of real estate in the Karns City Area School District be re-enacted without change
- F. All other taxes in the 2017-2018 school year shall remain in effect for the 2018-2019 school year

- Approved continued participation in Group Life Insurance with CM Regent Solutions from July 1, 2018 through June 30, 2019 as submitted (The rates reflect no increase from the rates that covered the 2017-2018 period.)
- Approved the purchase of PSBA Standard Membership Package and the Policy Maintenance Service Program at a cost of \$6,813.34, as submitted (an increase of \$77.11 from 2017-2018)
- Approved the firm of Dillon, McCandless, King, Coulter, and Graham with principal reliance upon Thomas Breth, be appointed Solicitor of the Karns City Area School District at a rate of \$175 per hour and \$500 monthly retainer, as submitted (an increase of \$5 per hour from 2017-2018).
- Appointed NexTier Bank as Treasurer and Depository and Farmers National Bank as Depository for the school district accounts for the 2018-2019 school year and to reaffirm Act 72 agreements with said depositories.

PERSONNEL LIAISON

- Approved Travel Requests, as submitted.
- Approved addition(s)/deletion(s) to the Substitute List, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, and Act 168 as submitted.
 - Add – Mrs. Tammie Cramer, Substitute Secretary & Paraprofessional
 - Add – Mrs. Tracy Kiser, Substitute Paraprofessional
- Approved additions(s)/deletions(s) to the Authorized Driver List, as submitted.
 - Add – Mr. Ryan Bauldoff, Building Custodian
 - Add - Mrs. Christal Gentile, Paraprofessional
 - Add – Mrs. Brenda Knoll, Assistant Principal
 - Add – Mrs. Jennifer Jamison, Director of Special Education
 - Add – Mrs. Michele Merchant, Director of Food Service
 - Add – Mr. Eric Ritzert, Superintendent
 - Add – Mrs. Deana Turner, Director of Business Affairs
 - Add – Mr. Shane Spack, Principal
 - Add – Mr. Mike Stimac, Principal
- Ratified sick and bereavement leave request for Mrs. Mary Twentier, Sugarcreek Elementary for the week of March 26, as discussed at the April 9, 2018 Board Meeting.
- Ratified bereavement leave request for Mrs. Marisa Easley, Maintenance for the week of March 26, as discussed at the April 9, 2018 Board Meeting.
- Approved supplemental positions for the 2018-2019 school year, as submitted.
- Authorized the Administration to post and advertise for the open supplemental position of:
 - First Assistant Boys Basketball Coach
 - Jr. High Cheerleader Coach
 - Marching Band Assistant (2)
 - Third Assistant Girls Basketball

First Assistant Girls Volleyball
Assistant Baseball Coach
First Assistant Girls Soccer Coach
Second Assistant Boys/Girls Soccer Coach
Percussion Ensemble
Winterguard
Assistant Athletic Trainer

--Hired part-time summer employees at a rate of \$7.50 per hour and a total cost not to exceed \$15,000, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, and Act 168, and as submitted.

Livia Andreassi
Hunter Gifford
Logan Pistorius
Rebecca Pennington
Kaylee Smith
Alec Weber

--Authorized the Administration to notify the appropriate employees that the School District may suspend (furlough) them at the end of the 2017-2018 school year, due to declining enrollment. Further, the Administration is authorized to work with the Solicitor in order to comply with the School Code requirements for the suspension (furlough) of employees.

--Approved a refund to Mrs. Susan Bzorek for compensation as result of sick leave donations as per the CBA in the amount of \$5,317.46.

--Ratified unpaid leave for Mrs. Sherry Sypulski, Paraprofessional, on April 26, 2018.

--Authorized the Administration to advertise and post for the position of paraprofessional for the 2018-2019 school year.

CAPITAL RESERVE

--No Report.

IU-IV REPORT

--Approved the Resolution between the Karns City Area School District and the Midwestern Intermediate Unit IV establishing a cooperative program with the school districts comprising the Midwestern Intermediate Unit IV to inaugurate federally funded educational programs, as submitted

BCAVTS REPORT

--No Report.

MISCELLANEOUS

--Approved second and final read of district job descriptions, as submitted.

--Accepted the donation(s) received from July 1, 2017 through May 8, 2018 with the funds to be used as indicated and submitted.

--Adopted the Resolution to appoint Mr. David Graham as an additional liaison between Karns City Area School District and Berkheimer, as submitted.

- Appointed Mr. Dennis Kelly as the voting delegate for the 2018 PSBA Delegate Meeting on behalf of the Karns City Area School District.
- Approved the proposal between the Karns City Area School District and the Karns City Education Association setting the 2018-2019 Salary Rates at exactly 3%, Insurance Premiums at \$10 increase for individual and \$20 increase for family, and Supplemental Rates at exactly 1%, as submitted by the Administration.
- Approved the purchase an annual public performance license for the Karns City Area School District not to exceed \$1,158, as submitted (a \$31 increase compared to 2017-2018).
- Approved the five-year agreement between Karns City Area School District and MobyMax for the MobyMax Ultra Suite School License for the Elementary schools in an amount not to exceed \$27,960 as submitted.
- Approved the resolution requesting the PIAA address the concerns that the Karns City Area School District has with the current structure of athletic playoffs, as submitted.
- Approved the agreement between Karns City Area School District and ITPS for the VMWare SAN storage server upgrade for the district in the amount of \$38,680, COSTARS #003-472, as submitted (this agreement replaces the agreement that was approved April 23, 2018, but was not executed due to lack of COSTARS verification).
- Approved the revision to the 2018/2019 school calendar as submitted. (Changed Prom date to May 3).

ADJOURNMENT

- The meeting adjourned to executive session, not to return at 9:11 p.m.

POSTING

TO: **Staff**

FROM: Mr. Eric D. Ritzert
 Superintendent

DATE: May 18, 2018

SUBJECT: Posting of Vacancies

The Karns City Board, as its meeting of May 14, 2018, authorized the Administration to post the following vacancies:

Part-time Paraprofessional
First Assistant Boys Basketball Coach
Jr. High Cheerleader Coach
Marching Band Assistant
Third Assistant Girls Basketball
First Assistant Girls Volleyball
Assistant Baseball Coach
First Assistant Girls Soccer Coach
Second Assistant Boys/Girls Soccer Coach
Percussion Ensemble
Winterguard Advisor
Assistant Athletic Trainer

If you are interested in applying for any of these positions, please do so in writing to the District Office by May 30, 2018.