

**KARNS CITY AREA SCHOOL DISTRICT  
BOARD ACTION**

*February 11, 2019*

**APPROVED MINUTES:**

--Approved minutes of the January 14, 2019, regular meeting.

**STUDENT REPRESENTATIVE:**

--No Report.

**PUBLIC TO BE HEARD:**

--None.

**BOARD LIAISONS:**

**CAFETERIA LIAISON**

--Approved Cafeteria Financial Statement, as submitted.  
--Approved Cafeteria Bills, as submitted.

**ATHLETICS LIAISON**

--No Report.

**TRANSPORTATION LIAISON**

--Approved addition(s) to the bus driver list submitted by Shriver Bus Contracting Services for the 2018-2019 school year, as submitted.

Add – Ms. Marissa Schawl  
Add – Ms. Kimberly Johns  
Add – Mr. Jared Doerr  
Add – Ms. Tiffany Bearfield  
Add – Ms. Linsey McCann – Monitor  
Add – Mr. Walter “Larry” Klukan  
Add – Mr. Garry Barnett  
Add – Mr. Mark Scopel

**BUILDING AND GROUNDS LIAISON**

--Approved requests for Use of School Facilities as submitted.  
--Authorized the Administration to solicit Bids for Garbage Collection, as submitted.  
--Appointed the firm of Canzian/Johnston to conduct a feasibility study for upgrading the Karns City Area School District’s facilities to meet future needs at a cost not to exceed \$7,500.00, as submitted.

## STUDENT ACTIVITIES LIAISON

--Approved Field Trips, as submitted.

## CURRICULUM AND TEXTBOOKS LIAISON

--Approved the Junior High and Senior High Curriculum Guides for the 2019-2020 school year, as submitted.

--Approved the Driver Education Program for the summer of 2019 with a lab fee of \$250.

## POLICY LIAISON

--Approved second read of revised Policy #610, Purchases Subject to Bid/Quotation, as submitted.

--Approved second read of revised Policy #103, Nondiscrimination/ Discriminatory Harassment – School & Classroom Practices, as submitted.

--Approved second read of revised Policy #103.1, Nondiscrimination Qualified Students with Disabilities, as submitted.

--Approved second read of revised Policy #104, Nondiscrimination/ Discriminatory Harassment – Employee Practices, as submitted.

--Approved second read of revised Policy #222, Tobacco/Nicotine – Students, as submitted.

--Approved second read of revised Policy #247, Hazing, as submitted.

--Approved second read of revised Policy #249, Bullying/Cyberbullying, as submitted.

--Approved second read of revised Policy #323, Tobacco/Nicotine – Employees, as submitted.

--Approved second read of revised Policy #626 Procurement Procedure Attachment, as submitted.

--Approved second read of revised Policy #904 Public Attendance at School Events, as submitted.

--Approved first read of new Safe2Say Something Procedure; attachment to Policy #805, as submitted.

## FINANCE LIAISON

--Approved General Fund Bills, as submitted.

--Approved Treasurer's report, as submitted.

--Approved Student Activity Fund Report, as submitted.

--Approved the Audit Proposal between Cypher & Cypher Certified Public Accountants and the Karns City Area School District, as submitted.

## PERSONNEL LIAISON

--Approved Travel Request(s), as submitted.

--Approved addition(s)/deletion(s) to the Substitute List, pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as submitted.

Remove – Ms. Lisa Wood, Substitute Cafeteria Worker

Add – Ms. Morgan Goldinger, Substitute Primary & Secondary Instruction

Add – Ms. Alyssa Myers, Secondary Instructor

--Approved addition(s)/deletion(s) to the Emergency Substitute Instructor(s) list, for the 2018-2019 school year pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168.

- Add – Ms. Anna (Lasslo) Riexinger, Emergency Permit PK-12
- Add – Ms. Kylene Callender, Emergency Permit PK-12
- Add – Mr. Joshua Bonnici, Emergency Permit PK-12
- Approved addition(s)/deletion(s) to the Volunteer List pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as submitted.
  - Add – Mr. Raymond Shenette, Band
  - Add – Mrs. Shannan Shenette, Band
- Accepted the resignation of Mrs. Elaine Curran, Food Service Coordinator, effective March 31, 2019, for the purpose of retirement, as submitted.
- Authorized the Administration to post and advertise for the position of Food Service Coordinator due to the resignation of Mrs. Elaine Curran.
- Hired Mr. Evan McGarvey to the position of Assistant Business Manager effective February 18, 2019 at a salary of \$45,000 pro-rated for the remainder of the 2018-2019 school year and under the terms of his employment contract that runs through June 30, 2021, subject to approval of the solicitor, and successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168.
- Approved unpaid medical leave for Mrs. Glenda Shakley from January 23, 2019 through January 29, 2019, as submitted.
- Hired Mr. Jeffrey Wagner for the position of Assistant Elementary Principal/Transportation Director, effective July 1, 2019 at a salary of \$70,000 pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168.
- Hired Ms. Dana Brewer for the position of Part-time Cafeteria Worker effective February 13, 2019, at an hourly rate of \$10.92 as stated in the collective bargaining agreement and successful completion all required clearances under Act 24, Act 34, Act 114, Act 151, Act 168, and completion of a physical.
- Approved proposal between the Karns City Area School District and Karns City ESPA-PSEA-NEA that sets the 2018-2019 school year hourly rates, retroactive to July 1, 2018, as submitted.
- Hired the following to supplemental position(s) for the 2018-2019 school year pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as indicated.
  - Percussion Ensemble Advisor – Mr. Dante Burns
- Approved request for an unpaid leave of absence for Mrs. Megan Slaughenhoup on February 18, 2019, as submitted.
- Hired Mr. Frank Sweeney for the position of Director of Food Service, at a salary of \$53,000 effective May 1, 2019, pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168.

## CAPTIAL RESERVE

- Approved Capital Reserve Bill(s), as submitted.

## MIU-IV

- Approved the Resolution between the Karns City Area School District and the Midwestern Intermediate Unit IV establishing a cooperative program with the school districts comprising the Midwestern Intermediate Unit IV to inaugurate federally funded educational programs, as submitted.

## BCAVTS REPORT

--Approved the Butler County Vocational Technical School's General Operating Budget for the 2019-2020 school year. The Karns City Area School District's share is \$458,033.00, which represents an increase of \$47,602.00 as compared to the 2018-2019 school year, as submitted.

## MISCELLANEOUS

--Approved the Resolution in conformity with Section 1502 of the Pennsylvania Public School Code, as amended, the Board of School Directors of the Karns City Area School District, hereby designate:

November 11, 2019

November 29, 2019

December 2, 2019

December 23, 2019

April 10, 2020

As "official local school district holidays" for the 2019-2020 school year

--Approved "Draft 2" of the school calendar for the 2019-2020 school year, which incorporates the "official local school district holidays" as submitted.

--Accepted the Pennsylvania Department of Education PAsmart Targeted K-12 Computer Science Education Grant in the amount of \$35,000.00 to be used to expand access to high-quality computer science and STEM education, as submitted.

--Adopted the Resolution to appoint Mrs. Deana R. Turner as the liaison between Karns City Area School District and Berkheimer, as submitted.

--Accepted the proceeds from the 2015 Upset Sale for property owned by Ruth G. Cupps in the amount of \$2,058.71, as submitted.

--Accepted the donation from Sonneborn LLC, of \$500.00 to be used for the Science Fair, as submitted.

--Approved first read of the job description, Director of Curriculum and Assessment, as submitted.

--Authorized the firm of DMKCG to process payment of the January invoice from the Nonprofit Development Corporation, Inc. in the amount of \$10,615.91 from the insurance claim escrow account that was setup to reclaim the Bruin Elementary School building, as submitted.

--Declared of no value the library books submitted by Mrs. Brenda Knoll and authorize the administration to donate or dispose of said items, as submitted.

## ADJOURNMENT

--The meeting was adjourned at 8:57 p.m.

**POSTING**

**TO:**           **Staff**

**FROM:**       Mr. Eric D. Ritzert  
                  Superintendent

**DATE:**       February 12, 2019

**SUBJECT:**    Posting of Vacancy

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The Karns City Board, at its meeting of February 11, 2019, authorized the Administration to post the following vacancy:

**Food Coordinator**

If you are interested in applying for this position, please do so in writing to the District Office by February 27, 2019.