



## TRANSPORTATION LIAISON

--Approved additions to the bus driver list submitted by Shriver Bus Contracting Services for the 2017-2018 school year, as submitted.

Added - Mr. Donald Bond

Added - Mr. Charles Hupp

## BUILDING AND GROUNDS LIAISON

--Approved requests for Use of Facilities, as submitted.

## STUDENT ACTIVITIES LIAISON

--Approved Field Trips, as submitted.

## CURRICULUM AND TEXTBOOKS LIAISON

--Approved the Junior High and Senior High Curriculum Guides for the 2018-2019 school year, as submitted.

--Declared the list of library books from Chicora Elementary of no value to the district and authorize the administration to dispose of or donate, as submitted.

## POLICY LIAISON

--Rescinded Policy #248 – Unlawful Harassment, as it is now merged with active Policy #103 – Nondiscrimination in School and Classroom Practices.

--Rescinded Policy #348 – Unlawful Harassment, as it is now merged with active Policy #104 – Nondiscrimination in Employment Practices.

--Approved first read of revised Policy #302 – Employment of Superintendent/Assistant Superintendent, as submitted.

--Approved first read of revised Policy #311 – Reduction of Staff, as submitted.

--Approved rescinding Policy #310 – Abolishing a Position, upon the final approval of revised Policy #311

--Approved first read of revised Policy #808 –Food Services, as submitted.

## FINANCE LIAISON

--Approved General Fund Bills, as submitted.

--Approved Treasurer's report, as submitted.

--Approved Student Activity Fund Report, as submitted.

--Accepted the Local Audit Report for the 2016-2017 school year from Cypher & Cypher, as submitted.

--Accepted the appointment of the following as Real Estate Tax Collector, per the election results:

Bruin Borough; Tax Collector Ms. Margie Walker

Fairview Borough; Tax Collector Ms. Joye Shumaker

Chicora Borough; Tax Collector Mr. Robert Easley

Donegal Township; Tax Collector Ms. SherylAnn Geibel

Fairview Township; Ms. Sandy Potchak

Parker Township; Ms. Laurie Mueller

Karns City Borough; Ms. Karen Ryan  
Petrolia Borough; Ms. Peg Merryman  
East Brady Borough; Ms. Kina Fink  
Brady Township; Ms. Marilyn Wilson  
Sugarcreek Township; Ms. Christina Double  
Brady's Bend Township; Ms. Sheila Markel  
Perry Township; Mr. Mark Robinson

--Approved the GASB 45/75 Valuation and Related Service Agreement between Karns City Area School District and Conrad Siegel Actuaries at a cost not to exceed \$5,000, as submitted. (In comparison, 2014 was \$4,325)

### PERSONNEL LIAISON

- Approved Travel Request(s), as submitted.
- Approved the following additions/deletions to the Substitute List pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as submitted.
  - Add - Ms. Megan Baker – Elementary & Special Education
  - Add - Ms. Taylor Patterson – Elementary
  - Add - Mr. Matthew LaPorte – Health & Physical Education
- Approved the addition of Mrs. Lynnette Griffith, Band Chaperone, to the Volunteer List pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as submitted.
- Approved two (2) unpaid days, as stated in the CBA, for Mrs. Stephanie Mennor, Cafeteria Worker, on February 1 and February 2, 2018, as submitted. (The employee will utilize three (3) paid personal days as well during the leave.)
- Approved the resignation of Mr. Steve Andreassi, Golf Coach, effective immediately, as submitted.
- Authorized the Administration to post and advertise for the position of Golf Coach.
- Approved Maternity Leave for Mrs. Grace Burkhardt, Speech Instructor at Chicora Elementary, from approximately April 9, 2018 through May 21, 2018, with the request to utilize personal days, accumulated sick days, and unpaid days, as submitted.
- Approved FMLA leave for the remainder of the 2017-2018 school year for Mrs. Susan Bzorek, secondary instructor.
- Hired Mr. Joshua Stimac to the supplemental position of Assistant Track Coach for the 2017-2018 school year pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, and Act 151 & Act 168.

### CAPITAL RESERVE

--Retroactively approved the capital reserve transfer of \$2,000,000 that was discussed during the work session on June 19, 2017, with the transfer made on August 10, 2017, due to the state budget delay.

### IU-IV BOARD REPORT

--No Report.

### BCAVTS REPORT

--No Report.

## MISCELLANEOUS

- Approved first reading for the 2018-2019 School Calendar, as submitted.
- Approved the PaTTAN Special Education Performance National Network of Partnership Schools Establishment Grant 2017-2018 in the amount of \$7,500.
- Authorized the Administration to plan for and purchase the list of equipment needed to upgrade the wireless networks at all three school complexes at a cost not to exceed \$132,000, as submitted. (The purchase will be made with 2018-2019 budgeted technology funds and in conjunction with the 2018-2019 e-rate filing. It is anticipated that approximately \$86,000 of the total purchase will be reimbursed through the e-rate program.)
- Approved the revision to the 2017-2018 school calendar to reflect January 15, 2018, as an Act 80 Day for Sugarcreek Elementary School, as submitted.
- Authorized the Administration to employ the consulting services of Canzian/Johnston & Associates LLC for purpose of providing technical specifications for roof repairs and gym renovations to KCHS not to exceed \$30,000.

## ADJOURNMENT

- The meeting adjourned to Executive Session at 9:00 p.m.

## POSTING

**TO:** Staff

**FROM:** Mr. Eric D. Ritzert  
Superintendent

**DATE:** January 9, 2018

**SUBJECT:** Posting of Vacancy

---

The Karns City Board, as its meeting of January 8, 2018, authorized the Administration to post the following vacancy:

Golf Coach

If you are interested in applying for this position, please do so in writing by January 24, 2018.